

ALBERT DAVID LIMITED

(CIN : L51109WB1938PLC009490)

Registered Office : 15, Chittaranjan Avenue, Kolkata - 700072

Tel : 033-2212-9700, 9637, 9592, Fax : 033-2225-8714

Email : adidavid@dataone.in

Website : www.albertdavidindia.com

NOTICE

NOTICE IS HEREBY GIVEN that 77th Annual General Meeting (AGM) of the Company will be held at **11.00 A.M. on Wednesday, the 14th September, 2016 at "Science City, Mini Auditorium, J B S Haldane Avenue, Kolkata – 700046** to transact the business as detailed in the Notice dated 4th July, 2016. The Notice together with the Company's 77th Annual Report and Accounts for the year ended 31st March, 2016, have been sent to all Members whose names appeared on the Company's List of Members as on 5th August, 2016. The above documents have been sent as under :

- (a) Electronically to those whose e-mail addresses are registered with the Company or whose e-mail addresses were available with the Depositories; and
- (b) Physical Copy by Registered Post to those whose e-mail addresses were not accessible and those who had expressly opted to receive a physical copy.

Members who do not receive the Annual Report in the course of Registered Post, should approach the Share Department of the Company at the above address or the Registrar and Share Transfer Agent, M/s. Maheshwari Datamatics Pvt. Ltd., Unit-Albert David Ltd., 6, Mangoe Lane, Kolkata-700001 to obtain another copy of the Annual Report. Members to whom the above documents have been sent electronically may, if they so desire, request for a physical copy by addressing a letter to the Company Secretary at the Share Department of the Company. Such copy will be furnished free of cost on receipt of their request.

The Annual Report including the Notice convening the AGM, together with the Statements under Section 102 of the Companies Act, 2013 and voting instructions, are available on the Company's website www.albertdavidindia.com and the Central Depository Services (India) Limited ("CDSL") website www.evotingindia.com.

NOTICE is also hereby given pursuant to Section 91 of the Companies Act, 2013 ("the Act") that the Register of Beneficial Owners, Register of Members and Share Transfer Books of the Company shall remain closed from Tuesday, the 6th September, 2016 to Thursday, the 8th September, 2016, both days inclusive, for the purpose of AGM.

Members entitled to attend the AGM may appoint one or more proxies to attend on their behalf. Proxies in order to be effective must comply with the provisions of Section 105 of the Act read with Rule 19 of the Companies (Management & Administration) Rules, 2014. The instrument of Proxy must be lodged with the Company **not less than 48 hours before the commencement of meeting.**

Attention of the Members is brought to the following :

- (i) The proposed business as given in the Notice convening the AGM will be transacted electronically through the e-Voting facility, from a place other than the venue of the AGM ("remote e-Voting"), made available by the Central Depository Services (India) Limited ("CDSL").
- (ii) The remote e-Voting window will open from 10.00 a.m. on Sunday the 11th September, 2016 and close at 5.00 p.m. on Tuesday the 13th September, 2016 at 5.00 p.m. The e-Voting module will be disabled thereafter and no remote e-Voting shall be allowed beyond 5.00 p.m. on Tuesday, 13th September, 2016.
- (iii) A person, whose name is recorded in the Register of Members or in the Register of Beneficial Owners maintained by the depositories as on the **cut-off date i.e. 7th September, 2016** shall be entitled to avail the facility of either remote e-Voting or voting at the AGM.
- (iv) The facility for voting through Ballot Paper shall be made available at the AGM to the Members. Members who have not cast their vote by remote e-Voting shall be able to exercise their right to vote at the Meeting through Ballot Paper.
- (v) A member may participate in the AGM even after exercising his right to vote through remote e-Voting but shall not be entitled to vote at the AGM again.
- (vi) A member as on the cut-off date shall only be entitled to avail the remote e-Voting facility or vote at the AGM, as the case may be.
- (vii) In case of any queries or issues regarding remote e-Voting, Members may refer the Frequently Asked Questions ("FAQs") and remote e-Voting manual available at www.evotingindia.com under "Help" section or write an email to helpdesk.evoting@cdslindia.com. For any query relating to the Resolutions proposed to be passed at the AGM, it may be addressed to Mr. Indrajit Dhar, Company Secretary at the Registered Office given above or emailed to id@adlindia.in or call at 033-2212-9700/9637/9592.

For ALBERT DAVID LIMITED



Indrajit Dhar
Associate Vice President(Accounts &
Taxation)-cum-Company Secretary

Place : Kolkata
Date : 26-8-2016