

Ref.: ID/BB

November 23, 2016

The General Manager  
Department of Corporate Services  
BSE Limited  
P. J. Towers,  
Dalal Street,  
Mumbai – 400001.

The Manager  
Listing Department  
National Stock Exchange of India Ltd.  
Exchange Plaza, Plot No. C-1, G Block,  
Bandra Kurla Complex, Bandra (East),  
Mumbai – 400051.

Dear Sir,

**Sub: Submission of Copy of Intimation to the Shareholders and  
Newspaper advertisement in respect of Investor Education  
And Protection Fund Authority (Accounting, Audit,  
Transfer and Refund) Rules, 2016**

In terms of Regulation 30(4) of the SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015, we hereby forward a copy of the Intimation Letter (alongwith annexures) sent to the shareholders on the cited subject. A copy of Notice in this regard, to be published in newspaper on 24th November, 2016, in respect of Rule 6 of the Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016, is also enclosed.

Kindly take the above on record.

Thanking you,

Yours faithfully,  
For Albert David Ltd.

  
**Indrajit Dhar**  
Associate Vice President (Accounts &  
Taxation)-cum-Company Secretary



Encl: As above

ALBERT DAVID LTD.  
(CIN: L51109WB1938PLC009490)  
Registered Office: 15, Chittaranjan Avenue, Kolkata - 700072  
Tel: 033-2212-9700, 9637, 9592, Fax: 033-2225-8714  
Email: adidavid@dataone.in; website: www.albertdavidindia.com

SRL NO:

Date : 17/11/2016

TO,

Folio No                      No. of shares:

Sub: Compulsory transfer of Equity Shares of the Company to the Investor  
Education and Protection Fund (IEPF) Suspense Account

Dear Sir/ Madam,

As you are aware, dividend declared by the Company is remitted either electronically or by sending dividend warrants to the registered address of the eligible share holders.

As per Section 124(5) of the Companies Act, 2013, all unpaid or unclaimed dividends for a period of seven years are to be transferred by the Company to the Investor Education and Protection Fund (IEPF) established by the Central Government. We regularly upload on our website as also on the website of the Ministry of Corporate Affairs, Government of India, full details of such unpaid or unclaimed dividends before transferring to IEPF.

Further, Section 124(6) requires that all shares in respect of which unpaid or unclaimed dividend has been transferred to IEPF, shall also be transferred to IEPF. Ministry of Corporate Affairs has recently notified Investor Education And Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016 which have come into force from September 7, 2016. The said Rules, amongst other matters, contain provisions for transfer of all shares in respect of which dividend has not been paid or claimed for seven consecutive years or more, in the name of IEPF SUSPENSE ACCOUNT OF ALBERT DAVID LTD.

You are requested to immediately claim your unpaid dividends from the Company and avoid the transfer of your shares to IEPF.

As per the above mentioned rules shares held in physical form are liable to be transferred to IEPF Suspense Account, by issuing duplicate share certificates and upon issue of such duplicate share certificates, the original share certificate(s)

which stand registered in your name will be deemed cancelled and non-negotiable.

In case shares are held in demat form and are liable to be transferred to IEPF Suspense Account, the Company will give Delivery Instruction Slip to the Depository for transfer of shares to IEPF.

However, you can claim from IEPF Authority both unclaimed dividend amount and the shares transferred to IEPF Suspense Account by making an application in Form IEPF-5 online and send the physical copy of the same duly signed (as per registered specimen signature) along with requisite documents enumerated in the said Form IEPF-5 to the Company at its Registered Office or to Maheshwari Datamatics Pvt. Ltd., RTA of the Company for verification of your claim. We shall send a verification report to IEPF Authority for refund of the unclaimed dividend amount and transfer of the shares back to the credit of the shareholder. As per the above mentioned rules, only one such request can be made in one year.

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SRL NO:

In case we do not hear anything from you on this intimation letter by 30th November, 2016, we shall, with a view to complying with the requirements of the said Rules, transfer the shares to IEPF Suspense Account by the due date as per procedure stipulated in the Rules, without any further notice.

PLEASE NOTE THAT NO CLAIM SHALL LIE AGAINST THE COMPANY IN RESPECT OF UNCLAIMED DIVIDEND AMOUNT AND SHARES TRANSFERRED TO IEPF AUTHORITY PURSUANT TO THE SAID RULES.

The IEPF Rules and the application form (Form IEPF-5), as prescribed by the Ministry of Corporate Affairs on the website of the Ministry of Corporate Affairs at [www.iepf.gov.in](http://www.iepf.gov.in).

Please feel free to contact the Registrar & Share Transfer Agents, Maheshwari Datamatics Pvt. Ltd. in case you have any queries at their following address /email / telephone number:

Maheshwari Datamatics Pvt. Ltd.  
CIN: U20221WB1982PTC034886  
23, R.N Mukherjee Road, 5th Floor,  
Kolkata -700001  
Telephone Nos. 033-2248-2248, 2243-5029  
Fax: 033-22484787  
Mail ID - mdpldc@yahoo.com

For ALBERT DAVID LTD.

Sd/-

Indrajit Dhar  
Associate Vice President (Accounts & Taxation)  
-cum-Company Secretary

SRL NO:

LETTER OF INDEMNITY  
(To be executed on Non-Judicial stamp paper of Rs. 100/-)

Date:

To Company Secretary  
ALBERT DAVID LTD.  
15, CHITTARANJAN AVENUE  
KOLKATA  
700072

Folio No/ Client ID No.

Dear Sir,

The following Dividend warrant no(s) appear to have been lost or misplaced from my custody/lost in postal transit and not returned to the Company or its Registrars as undelivered mail.

Warrant No.	Dividend for the year	Dividend Amount (Rs)
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Indemnity

In consideration of the Company issuing to me Pay Order/Demand Draft(s)/ for the aforesaid Dividend warrant for the above mentioned year(s), in lieu of the original Dividend warrant(s) which has been lost, destroyed or mislaid, I hereby undertake and engage for myself, my Executors, Administrators and Assigns, to hold the Company and the Directors and Officers thereof harmless and indemnified against all suits, actions, proceedings, charges, damages, demands, costs, losses and expenses which may arise in the event of the said original Dividend warrant being paid or forthcoming at any future time, or otherwise in consequence of the Company issuing Pay Order/Demand Draft(s)/ as aforesaid and I request that such Pay Order/Demand Draft(s)/ be made accordingly.

I further undertake that in the event of the original Dividend warrant eventually coming into my possession, I will forward it to the Company for cancellation.

Witness to the signature

Yours faithfully,

( alongwith full name, address and signature)

Signature:

Signature:

Name :

Name :

Address:

Address:



Kothari  
Group

## ALBERT DAVID LIMITED

(CIN : L51109WB1938PLC009490)

Registered Office : 15, Chittaranjan Avenue, Kolkata - 700072

Tel : 033-2212-9700, 9637, 9592; Fax : 033-2225-8714

Email : [adidavid@dataone.in](mailto:adidavid@dataone.in); Website : [www.albertdavidindia.com](http://www.albertdavidindia.com)

ALBERT  
DAVID

### TRANSFER OF EQUITY SHARES TO THE INVESTOR EDUCATION AND PROTECTION FUND

Members are hereby informed that in terms of Section 124(6) of the Companies Act, 2013 recently notified by the Ministry of Corporate Affairs, Govt. of India (MCA), Equity Shares of the Company, in respect of which dividend entitlements have remained unclaimed or unpaid for seven consecutive years or more, are required to be transferred by the Company to the Investor Education and Protection Fund (IEPF) of the Govt. of India.

Unclaimed or unpaid dividend up to the year ended 31st March, 2009 has been transferred by the Company to the IEPF within the statutory time period and such dividend from the year ended 31st March, 2010 is presently lying with the Company.

In terms of the IEPF Authority (Accounting, Audit, Transfer and Refund) Rules, 2016, the concerned Members are being provided an opportunity to claim such dividend for the year ended 31st March, 2010 and onwards by sending a letter under their signature so as to reach the **undersigned at Company's Registered Address at 15, Chittaranjan Avenue, Kolkata - 700072, Email : [id@adlindia.in](mailto:id@adlindia.in) by 30th November, 2016.**

The details of the concerned Members and the shares for transfer to the IEPF are available on the Company's corporate website [www.albertdavidindia.com](http://www.albertdavidindia.com) under the section "Investors Relation". In the event valid claim is not received by the Company by that date, the Company shall be compelled to transfer the shares to IEPF, as aforesaid, without further notice pursuant to the said Rules. Once these shares are transferred to the IEPF by the Company, such shares may be claimed by the concerned Members only from the IEPF Authority by following the procedure prescribed under the aforementioned Rules.

Individual letters in this regard have been sent to the concerned Members at their address registered with the Company. Clarification on this matter, if required, may be sought from the Company's Registrar & Share Transfer Agent M/s. Maheshwari Datamatics Pvt. Ltd. by sending email at [mdpldc@yahoo.com](mailto:mdpldc@yahoo.com) or by calling them at telephone nos. 033-2248-2248, 2243-5029. This Notice is published pursuant to the provisions of the IEPF Authority (Accounting, Audit, Transfer and Refund) Rules, 2016.

For ALBERT DAVID LIMITED

Sd/- Indrajit Dhar

Place : Kolkata

Associate Vice President (Accounts &

Dated : 23rd November, 2016

Taxation)-cum-Company Secretary