

**Ref: RB/AS/39(3)/S03350**

**March 06, 2024**

The General Manager  
Department of Corporate Services  
BSE Limited  
P. J. Towers, Dalal Street,  
Mumbai – 400001.

**Scrip Code: 524075**

The Manager - Listing Department,  
National Stock Exchange of India Limited  
Exchange Plaza, Plot No. C-1, G Block,  
Bandra Kurla Complex, Bandra (East),  
Mumbai – 400051.

**Symbol: ALBERTDAVD**

Dear Sir / Madam,

**Sub: Intimation under Regulation 39(3) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015**

Intimation is hereby given pursuant to Regulation 39(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulation, 2015 that the following share certificates of the Company have been reported as lost:

Name of Shareholder	Folio No.	Certificate No.	Distinctive Nos.		No. of shares
			From	To	
MR. S P SRINIVASAN	S03350	28999	3215271	3215320	50

Intimation of the above shareholder is attached.

The Company shall consider issuance of duplicate share certificates on receipt of complete documents and compliance with requisite formalities.

Kindly take the same on record.

Thanking you,  
Yours faithfully,  
For **Albert David Limited**

**Ranadeep Bhattacharya**  
Chief Financial Officer

Encl.: As above

MAHESHWARI DATA MATICS PVT. LTD.

Received

Contents Not Verified

5 MAR 2024

Kolkata

DUP

**REQUISITION LETTER FOR ISSUE OF DUPLICATE CERTIFICATE**

Date: 16/02/2024

**From**

**Srinivasan S P  
No.555, Brough road,  
Perundurai road,  
Erode - 638011  
Tamil Nadu.  
Mobile: 82208 27133  
Mail Id: srinivasanparvathi1961@gmail.com**

**To**

**Maheshwari Datamatics Pvt Ltd  
Unit: ALBERT DAVID LIMITED  
No. 23, 5<sup>th</sup> Floor,  
R.N. Mukherjee Road,  
Kolkata - 700 001.  
West Bengal.  
Mail Id: mdpldc@yahoo.com**

**Dear Sir/Mam,**

**Sub: Request For Issue of Duplicate share certificate - Reg.,  
Folio No: S03350**

I had invested in above said Folio in physical Form. Unfortunately I had lost or misplaced my original share certificate.

Here I also attached needed Forms as per SEBI to update my KYC, PAN and Nomination details to my Folio: S03350

**So I kindly request you to provide us the holding status of my folio with certificate numbers and distinctive numbers and also state the procedure for issue of duplicate certificate and dematerialization of shares.**

Kindly do needful. Your early consideration is appreciated.

*S.P. Srinivasan*

With regard to my request I send the following documents:

1. Letter from Albert David Limited dated: 31.01.2024
2. ISR Form 1
3. ISR Form 2
4. ISR Form 4
5. Nominee Registration Form SH 13
6. Self-attested CML Copy of Security Holder
7. Cancelled cheque of Security Holder
8. Self-attested Aadhaar copy of Security Holder
9. Self-attested Pan copy of Security Holder
10. Affidavit for difference in name of Security Holder
11. Self-attested Aadhaar copy of Nominee
12. Self-attested Pan Copy of Nominee
13. Self-attested Aadhaar copy of Witness
14. Self-attested Pan Copy of Witness

Thank You

<b>Name of the Security Holder</b>	<b>Signature of security Holder</b>
1) Mr. Srinivasan S P	

## ALBERT DAVID LIMITED

CIN: L51109WB1938PLC009490

REGD. OFFICE: BLOCK 'D', 3<sup>RD</sup> FLOOR, GILLANDER HOUSE, NETAJI SUBHAS ROAD, KOLKATA – 700001.

PHONE: 033-2262-8436/39/56/92, 2230-2330

EMAIL: [albertdavid@adlinidia.in](mailto:albertdavid@adlinidia.in) WEBSITE: [www.albertdavidindia.com](http://www.albertdavidindia.com)

Srl No : 279  
Folio No: S03350

Dated : 31/01/2024

MR. S P SRINIVASAN  
Jh1 :  
Jh2 :  
542 PERUNDURAI ROAD  
ERODE  
T.N.  
Pin : 638011

Dear Member,

### Re: Intimation for updating KYC as per SEBI Directive

Please note that your folio is still not KYC compliant.

SEBI has mandated as per the undermentioned communication (in bold) to withhold dividend until the Folio is KYC compliant and there after dividend will be credited in electronic mode only w.e.f. 01.04.2024

Kindly ensure to update KYC on or before the aforesaid date to continue to receive dividend.

#### **SEBI directives vide mail to RTA on 17<sup>th</sup> January 2024**

SEBI, vide its circular dated November 03, 2021 (*subsequently amended by circulars dated December 14, 2021, March 16, 2023 and November 17, 2023*) mandated that the security holders (holding securities in physical form), whose folio(s) do not have PAN or Choice of Nomination or Contact Details or Mobile Number or Bank Account Details or Specimen Signature updated, shall be eligible for any payment including dividend, interest or redemption in respect of such folios, only through electronic mode with effect from **April 01, 2024**.

Further, relevant FAQs have also been published by SEBI on its website at the following web link for investor awareness:

[https://www.sebi.gov.in/sebi\\_data/faqfiles/jan-2024/1704433843359.pdf](https://www.sebi.gov.in/sebi_data/faqfiles/jan-2024/1704433843359.pdf)

In this regard, Listed companies have also been advised to prominently display the aforesaid requirements to be complied with by holders of physical securities on their respective websites. Listed companies shall also, directly or through RTA, intimate\* their security holders about folios which are incomplete with regard to PAN or Choice of Nomination or Contact Details or Mobile Number or Bank Account Details or Specimen Signature by providing the following message:

1. In case of non-updating of PAN or Choice of Nomination or Contact Details or Mobile Number or Bank Account Details or Specimen Signature in respect of physical folios, dividend/interest etc. shall be paid only through electronic mode with effect from April 01, 2024, upon furnishing all the aforesaid details in entirety.
2. If a security holder updates the PAN, Choice of Nomination, Contact Details including Mobile Number, Bank Account Details and Specimen Signature after April 01, 2024, then the security holder would receive all the dividends/interest etc. declared during that period (from April 01, 2024, till date of updating) pertaining to the securities held after the said updating automatically.

Yours sincerely,  
For Albert David Limited

Authorized Signatory